

July 17, 2020
COVID 19 Guidelines

Hey there SWC Preschool Families,

I am sending you this letter to touch base with you about our plans for reopening in August! Even though these are uncertain times, we are super excited to love and teach your children! We are working diligently to make sure that we keep everyone safe, healthy and that we are putting the children first. Our first day of class is still scheduled for Monday, August 10th! Please read all the way through. These guidelines will be added to our parent handbook as well.

Our preschool is licensed with the state of Texas under Child Care Licensing. We have put together some recommendations that we are going to follow in order to keep everyone as safe as possible. This letter is to inform you about the guidelines we will follow so that you are aware of the changes, but also to address any of your questions or concerns.

Please read the following and don't hesitate to ask questions. We are here to serve you and make you feel as comfortable as possible!

Morning drop off:

- Each morning the child(ren) will be dropped off, with an administrative staff person or teacher at the porch of the preschool. Parents are not allowed in the building according to Child Care Licensing guidelines except in an emergency situation. This will limit exposure of multiple people in the building. Please stay in your car if you see that there is a long line of drop offs at the porch. Wait until you can stay at a safe social distance. The first few days will be busier until routines are established.
- The child will have his or her temperature taken and parents will be asked a few questions each week. If the child has a temp (100.4 or higher) or signs of visible sickness the child will be asked to return home. The child may return when he or she has been symptom and fever free for 72 hours (3 days) without Tylenol or ibuprofen. A doctor's note will need to accompany the child for re-admittance.
- If the child has a "normal" temp, then the child will be escorted by the staff member to the classroom to wash their hands in the hallway restrooms or upon entering their class.
- You will need to digitally check your child in at the rolling computer kiosk on the porch, we will sanitize the mouse between families or have someone checking in for you.

During the day:

- Every child will be screened periodically. Staff will conduct a "health check" by visually looking at each child to make sure they do not have a runny nose or any other symptoms.
- Temperatures will be taken every few hours or more often if a child is acting like they are not feeling well.
- Children will have their own school box with their own belongings that we will provide. We will not be sharing items such as markers, crayons, play-doh as we have in the past.
- Every child will be encouraged to not touch their face as much as possible.
- If something goes into a child's mouth, the item will be directly placed in a bleach water bucket and the child will wash his or her hands immediately.
- When children use the restroom, the restroom will be cleaned afterwards.
- There will be a sick room available should a child become ill while at school.

End of the day:

- Staff members will walk the child(ren) out to the porch upon your arrival.
- You will need to make sure you check your child out at the rolling computer kiosk.
- All toys that are used that day will be collected and sanitized.
- New toys will be put out for the next class day after the shelves has been sanitized appropriately.
- The classroom(s) will be cleaned thoroughly every day.

Positive Covid19 Cases:

- If you are aware that you or your child have been directly exposed to the Covid19 virus outside of the home, we kindly ask you self-quarantine to protect all in care. Exceptions to this would be front line essential workers that are wearing appropriate PPE equipment to perform job duties.
- If your child (or persons living in the child's home) have a positive Covid19 test- you will need to stay home. Your child not return until a doctor releases them to return to school. We will need documentation for re-admittance.
- If we see a case of Covid19 within a classroom (staff or child test positive), our plan is to close that "classroom" down and relocate the children to a different room for several days for sanitation. The child and/or the staff member will not be allowed to return until a doctor releases them. We will need documentation for re-admittance.
- Tuition—We typically ask for a one month (30 day) paid notice to pull your child from preschool. This will still apply for any reasons other than COVID 19 related issues.

If you feel at any point during the school year that your child needs to stay home due to Covid19, we will ask for a 2 week paid notice (vs the 30 days for other reasons). So basically a half/month tuition will be due if you decided to pull your child due to COVID19 related issues. Depending on the day you pulled your child and what payment had been made will determine your reimbursement or charge.

*Example: If you decided to pull your child October 1st and had not paid any October payments, you will need to pay half of that months tuition. If you had paid for October already, we would reimburse you for half of the months tuition.

Mask: We will not make the children wear masks! Should parents decide that their child(ren) should wear a mask, that is fine. We will leave that up to you to decide. We will also do our best to have them keep it on. Staff members will be wearing mask or shields as feasible for learning and to limit exposure.

Please know that we understand that this may seem like a lot of work, but we want to make sure that the children are safe and healthy. That is our number one priority. We also want to protect the families we serve along with myself and other staff that use the building. There may be changes made to this plan throughout the year and possibly even within the next few weeks or months.

I will update you as soon as new information becomes available. I also know that the first day of school is a huge milestone for the kids and parents and I am going to make every effort to make sure that I can still offer a great experience for us all! We will send lots of pictures!! Make sure you join us on the Family Only StoneWater Preschool page on Facebook.

This is going to take some time and patience on all ends. I LOVE my job! I ask that you show us grace as we walk through the unknowns!

I also love the kids and the families I serve and that is why I am taking all of these necessary recommendations and putting them into place. I am always here to talk if you want to express any concerns, dislikes, or just have more questions. We will work through all of this one small step at a time.

Thank you for choosing StoneWater Preschool. We appreciate you!

All for HIM,

Misty Carter

SWC Preschool Director

254-592-4994 Cell Phone