

SWC Godley Preschool TUITION/FEEES 2021-2022 School Year

A non-refundable registration fee (\$25) and the yearly supply fee (\$75) is collected at the time of registration. These fees will be collected each school year to hold your child's spot.

TUITION RATES For your convenience, you have the option of either paying the annual tuition in full or paying with the monthly installment plan. On the installment plan, **we have divided the annual tuition into equal monthly payments to be paid out over school year. You may pay your tuition in full, in advance if you choose. You will pay for the whole month regardless of school holidays due to the breakdown of tuition into equal monthly payments.** The only pro-rated month will be June 2022!

REGULAR MONTHLY FEES				
	2 Days	3 Days	4 Days	5 Days
1st Child (12-24 Months on Sept 1 st , 2021)	\$325	\$415	\$470	\$575
2nd Child (12-24 Months on Sept 1 st , 2021)	\$290	\$370	\$425	\$515
1st Child (2 Years-Pre-K on Sept 1 st , 2021)	\$295	\$375	\$425	\$520
2 nd Child (2 Years-Pre-K on Sept 1 st , 2021)	\$265	\$335	\$380	\$465
Before Care 7am - 8:30am	\$35	\$45	\$50	\$60
After Care 3:30pm - 5:30pm	\$35	\$45	\$50	\$60
Both AM & PM	\$55	\$75	\$90	\$110

The full payment amount is expected for all children enrolled whether present or not. **Please keep in mind that you are paying for the space reserved for your child in a classroom, not for your child's attendance.** Thus, to hold that space, payment must be made regardless of attendance.

TUITION PAYMENT SCHEDULE The 10-month installment plan has been designed to allow you to spread out your tuition payments. **The payment due dates do not correlate with the amount of days the program is in session during the designated month.** The tuition has been divided over a 10.5 month period for convenience. The only pro-rated month is June 2022 due to the end of school. All other months are full paid months regardless of holidays.

TUITION PAYMENTS

All tuition will be paid through Tuition Express unless otherwise agreed upon. You may use a credit/debit/or checking account to have your tuition automatically withdrawn. A late charge of \$25 will be assessed for payments received after 10 days of the automatic withdrawal date that you choose.

If you are paying at www.myprocare.com on your own, we ask that the payment be made by the last day of the month for that month's tuition. If you pay 10 days into the next month, a late charge will be applied.

WITHDRAWAL FROM THE SWC Preschool PROGRAM

If a parent or guardian finds it necessary for a child to be withdrawn, written notice must be received and on file in the office. The registration fee and supply fees are not refundable. If you have paid the year in full we will refund only the full months left in the school year. So for example, if you withdraw on March 15th, we would only refund April and May.

*Please see COVID19 guidelines in our parent handbook in regards to tuition.

If it is necessary to withdraw a child from a class at any time during the school year, the parent must notify the preschool office in writing (we cannot accept a verbal notification) at least one month before the withdrawal date. You will need to e-mail the Program Director. If you e-mail your request, you will receive a return e-mail acknowledgement stating that we received your request. If you do not receive this return e-mail, then our office did not receive your request and you need to re-send. **We require a 30-day paid notification of withdrawal.**

Registration and supply fees are **nonrefundable**. Any refund of monthly tuition is given only after the one-month paid notification has been met and any past-due balance has been paid.

For the safety of all children attending SWC Preschool, where our staff has reason to believe any circumstances impacting your child's presence at SWC Preschool may result in, lead to, or otherwise expose other children or SWC Preschool staff to harm of any nature, SWC Preschool, in its sole discretion, may dismiss your child from the program immediately.

Other examples of expulsion would include patterns of behavior relating but not limited to vulgarity, biting, patterns of poor behavior hitting, uncooperative parents and non-pay.

LATE PAYMENT FEES A late fee of \$25 will be assessed after the 10th day past your account due date, on any account with an outstanding balance. A late fee will be charged and assessed to your account unless prior arrangements are made with the Program Director.

A continual problem of late tuition payments and/or NSF returned checks could result in your child's dismissal from the program.

RETURN CHECK FEES

A \$35 fee will be assessed for any insufficient fund checks. If an account has had two returned checks, that account will then be asked to pay by cash or money order.

DELINQUENT ACCOUNTS

An account that is more than 30 days delinquent will result in withdrawal of the child/children, unless appropriate arrangements are made with the Program Director.